

# OXLEY SHIRE HALL COMMITTEE OF MANAGEMENT

No	Topic	Discussion	Action	Responsibility
-	<b>Date &amp; Time</b>	Tuesday 13 June 2017 - General Meeting 8.25pm. Jason chaired the meeting in Don absence. Thanks Jas!		
-	<b>Location</b>	Oxley Shire Hall		
<b>1</b>	<b>In Attendance</b>	Neil Barclay, Jason Mullins, Jamie Boatwood, Arthur Parker, Erica Pike, Kim Shirley, Pat and Wendy Richardson, Barb Godde, Sally Day, Neil Brock, Clare Cowdery, Paula McGavin, Graham Bromley, Nellie van der Hayden		
<b>2</b>	<b>Apologies</b>	Chris Kukulka, Geoff Daly, Di Feldtmann, Janet Heath and Don Heath		
<b>3</b>	<b>Minutes of Previous Meeting</b>	The minutes of the previous meeting 11 April 2017 were tabled after distribution to the meeting. They were confirmed as an accurate record.	<b>Moved: Erica Pike Sec: Barb Godde</b>	
<b>4</b>	<b>Business Arising from previous Minutes</b>			
<b>4.1</b>	Shed extension	Shed erected. Need concrete pad. Bruce to organise with concreter. Also front step to be repaired		Don and Bruce
<b>4.2</b>	Gas heater	Need how to use them instructions	Draft instruction sheets	Janet
<b>4.3</b>	Meeting room window south west AND Council Condition Report	Report has been received. It contains a number of issues which need to be discussed with Council. Including the necessity to spend \$93K over the next 5 years on normal cyclic maintenance. Who will provide this money?  Window can be temporarily repaired by Al Perkins	Spoke with Anne Richards Co-ordinator Asset Planning at RCoW she is looking into the report. Needs a follow up conversation.  Contact Al re window	Janet Don  Don
<b>5</b>	<b>Correspondence Inward</b>			
<b>5.1</b>	RCoW	Email advising that Council is reviewing Section 86 Committees of Management		
<b>5.2</b>	Karen Davies (yoga)	Yoga now finished at the Hall. Karen wrote a thank you card to the Committee for the use of the Hall.		
<b>5.3</b>	Joseph Paola Cleaning	Invoice sent following cleaning of wood floors and windows		
<b>6</b>	<b>Correspondence Outward</b>			
<b>6.1</b>	Email to RCoW	Concerning the Hall Condition report to Anne Richardson		
<b>7</b>	<b>Financial Report</b>	Cash book balance \$20,776.54 @ 31 May 2017	<b>Moved: Neil Brock Second: Kim Shirley</b>	

No	Topic	Discussion	Action	Responsibility
<b>8</b>	<b>General Business</b>			
8.1	Fence	Neil has accepted quote from STY /Drage Fencing. Fence now on order. Likely to be fitted in a month. Old fence and posts need to be removed. Arthur with some helpers to come and lift posts next week.	Old fence and posts to be removed.	Neil/Arthur
8.2	Watering system	Back corner of the hall has a leak. System turned off. Get Paul to look at it.	Clare to action (still)	Clare
8.3	Bendigo Bank Connected Community	By Banking with BB we would be eligible for community grants. Chris does not see a problem with this. Janet to ascertain that fees and interest rates are competitive with Westpac	Janet to contact Bendigo Bank and co ordinate with Chris	Janet / Chris
8.4	Bush Market	Post out on Facebook so Erica has already had enquiries. We could get 500 applications. Applications go out at end of July. School bands may play at rotunda on bush market day		
8.5	Minute Secretary	Need a minute Secretary as Clare won't be able to make meetings any more due to job promotion. Paula offered to stand in when possible. Sally suggested advertising in the Oracle and on Facebook	Advert for minute secretary to be placed in Oracle and on Facebook	Janet
8.6	Memories of Oxley book purchase	Neil Brock has found a book that is for sale in the Whitty Café called Memories of Oxley printed in 1995 prior to amalgamation of local government. It is of historical significance to Oxley and this book are a rare find. Everyone agreed on the purchase of 2 books at \$75 each to be paid for by the Hall Committee and the Residents Association	Dianne to purchase 2 books  <b>Moved: Paula McGavin</b> <b>Second: Erica Pike</b>	Dianne
8.7	Gas bottle	Clare suggested the purchase of a 'fat boy' gas bottle. While there is a cost to set it up it means that Elgas will automatically fill it up and it is tied down so it won't be 'borrowed'.	Clare to organise fat boy gas bottle to be installed.  <b>Moved: Erica Pike</b> <b>Second: Paula McGavin</b>	Clare
<b>9</b>	<b>Next Meeting</b>	<b>Tuesday August 8 2017</b>		
-	<b>Meeting Closed</b>	9.03 pm		