

# OXLEY SHIRE HALL COMMITTEE OF MANAGEMENT

No	Topic	Discussion	Action	Responsibility
-	<b>Date &amp; Time</b>	Tuesday 7 February 2017 - General Meeting		
-	<b>Location</b>	Oxley Shire Hall		
<b>1</b>	<b>In Attendance</b>	Neil Brock, Neil Barclay, Jason Mullins, , Clare Cowdery, Jamie Boatwood, Di Feldtmann, Janet Heath, Don Heath, Arthur Parker, Erica Pike, Sally Rogers, Kim Shirley, Pat and Wendy Richardson, Bruce Uebergang, Nellie Van Der Heyden, Barb Godde, Paula McGavin, Lindsay Cummins, Mark Hallinan, Janice Cherry		
<b>2</b>	<b>Apologies</b>	Chris Kukulka, Sue McGregor , Heather Lucas, Sally Day, Margot Ingwersen		
<b>3</b>	<b>Minutes of Previous Meeting</b>	The minutes of the previous meeting 4 October 2016 were tabled after distribution to the meeting. They were confirmed as an accurate record.	<b>Moved: Bruce Uebergang Sec: Arthur Parker</b>	
<b>4</b>	<b>Business Arising from previous Minutes</b>			
<b>4.1</b>	Shed extension	Shed erected. Need concrete pad		Don and Bruce
<b>4.2</b>	External painting quote	Painting done. Al Perkins organised for Greg Smith to do work	Done	
<b>4.3</b>	Gas heater	Need how to use them instructions	Draft instruction sheets	Bruce
<b>4.4</b>	Meeting room window south west	Maree at Council said nothing stood out in the report as a priority but they will do a detail report and send it to us	Still waiting on report from Council	Janet
<b>5</b>	<b>Correspondence Inward</b>			
<b>5.1</b>	Bendigo Bank	Invite to Wangaratta Connected Community Board on 15.3.17	Janet& Kim going	
<b>5.2</b>	Electric Company	What to do if you get a black out		
<b>5.3</b>	RCoW	Audit of building		
<b>5.4</b>	RCoW	Audit of books (had books for 6 months) but all is well	<b>Moved: Neil Brock Second: Neil Barclay</b>	
<b>6</b>	<b>Correspondence Outward</b>			
<b>6.1</b>	None			
<b>7</b>	<b>Financial Report</b>	Cash book balance \$24,630.60 as at 31.1.17 \$10,000 stall hire and \$2400 raffle re bush market (Raffle proceeds to ORA)	<b>Moved: Kim Second: Paula</b>	
<b>8</b>	<b>General Business</b>			
<b>8.1</b>	A3 Laminator	Purchased		
<b>8.2</b>	Paintings from jazz festival	Left over paintings free for people to take home otherwise they will be put out for rubbish		
<b>8.3</b>	Aus Day celebrations	Now with ORA		
<b>8.4</b>	Knives	Purchased more but had clear up of safe and found the originals		



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8.5	Fence	Not sure about getting new fence in case the repairs to the Hall from the audit cost money. Not got quote from Phil Bebb. Kim to email Neil Brock with Phil's mobile number.		Neil/Bruce
8.6	Bush Market	30 people at debrief. Good de-brief. Could have more tables and chairs as people settled in to talk and so chairs did not become available.		All
8.7	Hall fees	Agreed no hall fee increases this year.		
8.8	Change meeting date	Suggestion to change meeting date to second week in the second month in line with new meeting date for ORA.		
8.9	Watering system	Back corner of the hall is a leak. System turned off. Get Paul to look at it.	Clare to contact plumber	Clare
8.10	Hall cooker	Bud has a stove for the Hall. A Delongi stove	Don and Janet to look at it	Janet and Don
8.11	Hall Use for 18 <sup>th</sup> birthdays	Following a number of recent requests it was agreed that the Hall would not be available for 18 <sup>th</sup> Birthdays. The Oxley Reserve has been offered as an alternative to previous requests.		
8.12	Entry sign	Entry sign to hall is bent. Can we get it straightened.	Neil and Arthur to look into it	Neil and Arthur
9	<b>Next Meeting</b>	<b>Tuesday 11<sup>th</sup> April 2017</b>		
-	<b>Meeting Closed</b>	9.16pm		