



# OXLEY SHIRE HALL ASSET COMMITTEE MINUTES

No	Topic	Discussion	Action	Responsibility
		Acknowledgement of country “We’d like to begin by acknowledging the Traditional Owners of Oxley on which we meet today. We would also like to pay our respects to Elders past and present and future”		
-	<b>Date &amp; Time</b>	Tuesday 8 <sup>th</sup> April 2025 7.30pm General Meeting		
-	<b>Location</b>	Oxley Shire Hall		
<b>1</b>	<b>In Attendance</b>	Don and Janet, Heath, Alison, and Graham Stephens, Neil Brock, Greg Cherry, Maurie and Heather Tyers, Bruce Uebergang, Barb Godde, Paula McGavin, Erica Pike, Rachel Vallender		
<b>2</b>	<b>Apologies</b>	Gary and Cheryl Coad, Martin Butcher, Sue McGregor, Geoff Daly, Sally Day, Annette and Phil Woods, Joan Maher, Janice Cherry		
<b>3</b>	<b>Minutes of the last meeting</b>	Accepted	Moved Alison Seconded Greg	
<b>4</b>	<b>Business Arising from previous Minutes</b>			
4.1	Bush Market	RCOW has made necessary change to insurance so we are able to hire the NE Water Trailer. Sally can proceed with NEWater	Sally	
<b>5</b>	<b>Correspondence Inward</b>			
5.1	RCoW	Specifications for concrete between Hall and sheds		
5.2	Ostinato Choir	Request for steps and rails to the Stage		
<b>6</b>	<b>Correspondence Outward</b>			
6.1	Ostinato Choir	Request for steps and rails to the Stage		
6.2	RCoW	Specifications for concrete between Hall and sheds	<b>Moved- Sec Neil Paula</b>	
<b>7</b>	<b>Financial Statement</b>			
7.1	Account balance	Closing Balance as at 31 <sup>st</sup> March 2025 \$49,457.61	<b>Moved –Sec Paula Heather</b>	
<b>8</b>	<b>Other Business</b>			
8.1	Blinds at the front of the hall	Committee does not wish to go ahead with this idea from the Ostinato Choir	Moved Neil Sec Barb	COMPLETE
8.2	Hall 150 <sup>th</sup> Birthday	Sally organised a meeting with Don Janet, Karina Fallon, Sheree Cashman, Meghan Gehrige to brain storm ideas.		

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		<p>PROPOSED FUNCTION</p> <p>This will not be a fund raising function. It will be community/family focussed.</p> <p>Invitations will be sent to all families and individuals who have been part of the restoration, maintenance and on going commitment to the hall since 1875. ORacle, Chronicle, FB, Oxley Community email to invite/ advise all. DATE June 28 2025</p> <p>TIME</p> <p>3.00-5.00 Historic Displays, Slide Show, Children's Activities, Afternoon Tea</p> <p>5.00-6.00 Formalities, Birthday Cake</p> <p>(possible launch of Historical Walk Booklet – refer OAM Minutes)</p> <p>6.00-late Food Trucks, Music, Fire pits, Fire twirlers etc.etc. and more ideas welcome</p> <p>Possible budget approx. \$2000.00</p> <p>A "Save the Date" message has been posted on FB which has attracted considerable interest.</p> <p>An article will go to Chronicle (Don)</p> <p>An Inland Rail Grant may be possible – Janet to apply for that (including Historical Walk Booklet)</p> <p>Alison, Rachel, Neil and Maurie offered to join the Committee.</p> <p>Paula will be away but will help, if possible, on line</p>		
8.3	Step to Stage	<p>A 3000mm stage should have a step but does not require a rail.</p> <p>Thanks to Neil Barclay for providing an excellent solid, stable step.</p> <p>We also have purchased a Gym Step.</p> <p>The Committee agreed that this was sufficient.</p>	Janet to advise Ostinato of the provision of steps.	
8.4	Concrete	<p>Bruce obtained quotes for Concrete between the Hall and sheds. Thanks Bruce</p> <p>Committee members met at the Hall (or later to check out markings) It was agreed that we should proceed with this job. Cost \$20.000.</p>		

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		At the same time, we can gravel and neaten the area towards the paddock to make it more specific for parking After submitting "Request for Works Approval on Council Owned/Managed Land" Documentation, Council advised that concrete depth should be 150mm not the 125mm we had planned. A new quote and new plans need to be obtained. Bruce questioned the need for such a thick slab. Janet to contact Council to discuss the matter and ideally attend an on-site meeting with Committee members to re assess the situation.		
8.5	Mowing for the Hall	Thanks to Lou for fixing the mower. Greg has used the mower since and it has performed well		
8.6	Concrete Driveway	Janet has requested that Council instal a concrete driveway to the Ely St Hall entrance. It is in the system but not confirmed		
8.7	Weeds Spray	Grounds need a broad leaf spray. Thanks to Arthur who has agreed to do this when he has the equipment on his tractor.	Weeds to be sprayed	Arthur
8.8	Succession Planning for Hall Committee	Don (President) and Janet (Secretary) will be standing down from their roles at the AGM in August so there is a need to find other community members prepared to take on these roles. Janet distributed a document listing the tasks which need to be under taken in managing the hall. It was agreed that the tasks/roles could be shared around. Hopefully there will be participants at the AGM prepared to accept a role.	Everybody chat with possible community members who would like to be involved in assisting with the ongoing care and maintenance of this unique community asset.	<b>All</b>
8.9	Defibrillator	Defibrillator can be found under the verandah at the back of the hall	Registered with Ambulance Victoria	No action required
	<b>Meeting Closed</b>	8.25pm Next meeting 10 <sup>th</sup> June 2025		
<b>2025 Meeting Dates</b> 11 <sup>th</sup> February 2025, 8 <sup>th</sup> April 2025, 10 <sup>th</sup> June 2025 and the <b>AGM to be held 12<sup>th</sup> August 2025</b>				